



Engage • Educate • Inspire

Report of the Executive Director for March , 2019

- Emails to board members about leadership
- Membership March eblast
- Meal costs for conference
- Coordinating SHAPE convention with our reps who are attending & OFP
- Working on 2019/2020 budget
- Conference call Exec Committee to review 2019/20 budget
- Working on proposals for conference schedule and increase in fees
- Continued work on 2019/20 budget
- Planed March board meeting agenda with Susan
- Met with Maria and Andy about advocacy
- March board meeting/took minutes for Karyn
- Prepared new conference schedule for 2019
- Emailed NH, MA, CT and VT requesting conference info: fees, number sessions etc
- Award letter to MPA for school admins
- PE sharing workshop email to presenters
- Archery email for conference
- Budget work Kathy Sutton
- Meeting agenda with Susan B.

Deb Smith, Executive Director
Submitted to Maine AHPERD Board
3/31/19