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## Report of the Executive Director for August, 2018

- Conference planning/sessions/speakers etc
- Samoset contracts/financial forms
- Worked on conference brochure cover
- Conference registration emails, invoices for 2018 registration
- Emailed MAHPERD board about presenter expenses
- Conference newsletter
- Conference schedule
- Email to Jump/hoop coordinators
- Email to membership about conference
- Emailed MRPA commercial members about MAHPERD conference
- Met with Maria to prepare for upcoming meetings
- Emailed PLYOGA responders about registration
- Email message to membership about AHA/Jump & Hoop
- Lindsay at Samoset about lodging reservation procedures
- Email to membership about conference
- Emailed conference newsletter to membership
- Executive committee meeting
- Reviewed MAHPERD 2018 award applications
- Call with Mike Pestana – AHA about future of programs
- Gary Urey – message about staying on the board

Deb Smith, Executive Director  
Submitted to Maine AHPERD Board  
9/2/18