

EXECUTIVE BOARD MEETING

October 14, 2020 via Zoom



ATTENDANCE **bold = present** EX = excused

Deb Smith
 Andy Gray
Becki Belmore
Dana Welch
 Daniel Gish
Emma Campbell
 Gabrielle Adam
 Gary Urey
 Gina Finn
 Jamie Dillon
Jean Zimmerman
Jesse Kaye-Schiess

John McCullagh
Karyn Bussell
 Kathy Sutton
 Katie Brooks
Katie Hawke
Kayla McGee
 Leslie Winchester
Liz Hemdal
 Lynn D'Agostino
Maria Minor
Nancy Curtis
 Sara Thurston

Scott Pelletier
Susan Berry 6:00 pm
 Tim Baude
Tim Farrar
 Joanne De Campos *

MEETING CALLED TO ORDER at 5:45 pm

Business Meeting

A. Approval of minutes from [September 16, 2020](#)

| MOTION TO APPROVE 9/16/20 MINUTES | 2ND MOTION | YES/NO/ABSTAIN | PASS/FAIL |
|--------------------------------------|------------|--------------------------------------|-----------|
| Kayla | Liz | Tim F abstain All others in favor | SO MOVED |

B. Treasurer Report for approval - September, 2020 We are okay financially. We don't need to go into the money markets at this time. Expenses are minimal.

| MOTION TO APPROVE TREASURER'S REPORT | 2ND MOTION | YES/NO/ABSTAIN | PASS/FAIL |
|---|------------|---------------------------------------|-----------|
| Kayla | Jean | Tim F. abstain All others in favor | SO MOVED |

C. Reports - No approval needed

- a. Executive Director - [September, 2020](#)
- b. President - September, 2020 **need to link Dana's report**
- c. DOE liaison - October 2020 - Susan/Jean **need to link in report**

Attendance has been low for office hours. Resources are available on the website. The MOOSE project is ongoing. MIYHS will be postponed until fall 2021.

D. Old Business

a. Awards update - Liz

We are providing lawn signs for winners. The signs and plaques will be sent to principals to have celebrations at the winners schools. The principal is being asked to move the lawn sign to the teacher's house. Liz and Andy are working on the slide show. OFPs from UMaine, St. Joe's, UNE, UMPI ~ working on the same type of presentation.

E. New Business

a. Advocacy committee update - message from Pender about PE requirements

i. Discussion advocacy process for the PE bill - Deb

Susan feels very strongly that we need to be very involved and connect with legislators across the state who can impact this bill. Deb is pulling together information for the advocacy committee to be proactive.

ii. Zoom meeting with Education commission - Deb

Last year the Education Committee was invited to a meeting but no one attended; The Legislature is not in session ~ Deb proposes inviting the Education Committee to a Zoom meeting to discuss the pending PE bill. Deb will propose dates for a 30 minute meeting to the Board then invite Legislators.

iii. Physical activity zoom with Elementary teachers - Deb

Are any of you being asked to come up with physical activities for classroom teachers? Each Board member will invite principal and 1-2 teachers to join a Zoom meeting with Nick Kline. Nick will provide this free of charge and promote the OPEN (Online physical education network) website. Becki raised the point that teachers may not have the time. Tim suggests professional development time may be used. Dana suggests recording it and offer it during staff meetings. Dana has found YouTube videos that are quick ideas using household items. Karyn suggested doing short "sound bites" to use for staff during staff meetings that they can use in classrooms.... PreK - 12. Maria asked if we can work with MEA. Emma suggested also including mindfulness and mental health for technology breaks.

b. [Elections for November 2021](#)

All members need to check this document to ensure you are in the correct place. Elections will be in the business meeting in November. Kayla will appoint reps.

c. MAHPERD 5K Virtual Event - October 17,18 - [Registration Link](#)

Maria will create a 5K hashtag.

- d. Treasurer position discussion
Kathy Sutton is retiring this year. Is it time to hire a bookkeeper? Deb can't fulfill this role as Executive Director. Should we purchase Quickbooks? Jesse will reach out to the Business School to inquire about students fulfilling this role.

F. Adjourn business meeting at 5:58

| MOTION TO ADJOURN | 2ND MOTION | YES/NO/ABSTAIN | PASS/FAIL |
|-------------------|------------|----------------|-----------|
| Kayla | Jean | All in favor | SO MOVED |

Conference Planning- overview of Virtual conference

- a. **Board member assignments for virtual session**
Please add yourself as we still have sessions that need Board hosts.
 Nancy, Jean, Susan, and Deb are using their Zoom accounts.
 Training will be provided before the conference and scripts will be provided.
 Dana suggests having a clear divide between Host #1 and Host #2.
- b. **Logistics for attendee certificates and contact hours- Deb**
 After conference, evaluation forms will be sent to attendees; once evaluations forms are complete, contact hours will be issued.
- c. **Zoom lessons - conference hosts**
- d. **Other conference items**
 Board members need to register for conference.
 151 people are registered, over 20 are students.
 Diane Rossi is working on session registrations; lists will be made available to hosts.

Future Meetings:

- **Conference, Nov. 1, 2, 9, 16**
 - **annual business meeting Nov. 16 at 6:30 pm**