

**MAHPERD EXECUTIVE BOARD MEETING
November 3, 2019**



Engage • Educate • Inspire

ATTENDANCE: **in person: bold** excused: **ex**

Deb Smith
Andrea Lee
Andy Gray
Chris Nightingale **ex**
Dana Welch **ex**
Daniel Gish
Gabrielle Adam **ex**
Gary Urey
Gina Finn **ex**
Jamie Dillon
Jean Zimmerman

John McCullagh
Karyn Bussell
Kathy Sutton
Katie Brooks
Katie Hawke
Kayla McGee
Kristen Espling
Kristin Tyler
Leslie Winchester
Liz Hemdal
Lynn D'Agostino

Maria Minor
Nancy Curtis
Sara Thurston
Scott Pelletier
Susan Berry
Tim Baude
Tim Farrar
Joanne De Campos

MEETING CALLED TO ORDER AT 12:01pm

Words of welcome and appreciation from Susan; including thank you and certificates for members who are leaving the Board ~ Kris Tyler, Andrea Lee, Kristen Espling, Chris Nightingale

Approve October 9, 2019 Executive board meeting minutes

MOTION TO APPROVE 10/9/19 MINUTES	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Tim Baude	Andrea Lee	All in favor	SO MOVED

Conference Details

- **Presider/moderator responsibilities & other - Joanne**
Members have been given envelopes needed to serve as liaisons for sessions; eval forms are included for those not choosing to use the app; track number of attendees and provide session comments; return to registration table
A few sessions need liaisons. Asked for more volunteers then students will be assigned the remaining.
- **Conference app & evaluation - Andy**
Work in progress as sessions change. Andy can send out messages through the app as needed. PDFs from presenters can be sent to Andy to be uploaded into app. Some presenter documents have already been added to the website as well.
- **CEU's - Deb**
People who need University of Maine CEUs, blank forms at the registration desk. Deb has to sign the form Tuesday morning.
- **Schedule updates - Deb**
On easel between registration table and hotel desk.
Need facilitators for sessions to provide input into HE and PE Learning Results revisions. This will be a fill-in for the Brittany Ray cancelled sessions. See Susan

- Sneaker collection review - Deb
Deb will need help bagging sneakers and moving to the general session.
- Silent auction and Gear Wear sales - Deb
Gear Wear will not be here as they are going out of business.
Students will run silent auction Monday; credit cards can be used.
- MAHPERD Social - 5:30 p.m. Schooner Room - Susan
Great time for Board members to mingle.... Bring people with you.
- Monday Night Corn Hole Tourney - Dana via Deb
First 100 people get a free beer; cash bar available; upstairs on 3rd floor; Dana will be arriving later today
- Exhibitor update - Andy
Palo Sports new this year; less exhibitors than usual
- Annual Business Meeting - Susan
Board members encouraged to attend and bring someone; must be present to win drawings.

Attend sessions/functions

- Take photos for Google site and website - send to Andy, Maria, and Kayla
- General session - help move people from exhibit hall to general session and help move sneakers at 10:30 - Susan

Registration table - Chris Bearce, Kathy & John Sutton, Dave Wilbur, Liz Giles-Brown

Committee Reports

- Awards: Liz
Main goal to have earlier deadlines and smooth out the process
Andy took over OFPs
- Advocacy: Andy
Become more familiar with the process of being advocates
- Membership: Kris T.
Increase professional and student memberships; spring and fall postcards distributed electronically; Deb will put together numbers
- Fundraising: Dana via Deb
Looking at grants; exhibit hall numbers down from prediction; financial sponsor dollars up, \$4200 (goal was \$2000) Sponsors include: Bangor Savings Bank; MEA; American Heart Association; ETR.org; US Games; Brooks Dance Center; Deb feels really good about the cost increases to membership (registration and meals)
- Grants: Deb
7 applicants; 5 have been used so far; 10 were budgeted for this conference
We want to keep grants in the budget and encourage people to use them.

Old Business

- Girls and Women In Sports update - Deb
A group of people asked us as a 501c3 to assist with being the fiscal agent.
Deb and Kathy have done research as to our role and responsibility; including talking to our accountant.
The group doesn't have an official leader at this time.
Deb recommends us being the fiscal agent for one year (see how it goes) so they can apply for a Harold Alfond grant.
Andrea asked about the potential benefits and costs to MAHPERD. Possibly will ask for a small stipend for Kathy's time. Benefits would be MAHPERD's name is attached to all events.
Andrea asked if this could be the catalyst for us to take on this role for other organizations to which Deb replied, "it's possible". Each request would be investigated.

MOTION TO APPROVE applying for grant.	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Kris Tyler	Katie Brooks	All in favor	SO MOVED

- 75th MAHPERD conference Ad Hoc Committee to plan event - Deb Board Members are needed for volunteers for this committee.

New Business

- Paula Hogdon is retiring so we are looking for a new Archivist. Materials need to be moved from Paula's home to a new (undetermined) location. The materials need to be sifted through and as many as possible digitized.
Please sign the card for Paula; a gift will be given to Paula.

MEETING ADJOURNED AT 12:43

MOTION TO ADJOURN	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Tim Baude	Tim Farrar	All in favor	SO MOVED

Reminder:

Annual Leadership Meeting

Sunday, January 26, 2020

Elks Lodge in Augusta

All day event

Contact Deb if you need a room the night before.