

EXECUTIVE BOARD MEETING
March 4, 2020



ATTENDANCE **bold = present; italic = Zoom; EX = excused**

Deb Smith

Andy Gray EX

Becki Belmore

Dana Welch

Daniel Gish

Emma Campbell

Gabrielle Adam

Gary Urey

Gina Finn

Jamie Dillon

Jean Zimmerman

Jesse Kaye-Schiess

John McCullagh

Karyn Bussell

Kathy Sutton

Katie Brooks EX

Katie Hawke EX

Kayla McGee

Leslie Winchester

Liz Hemdal

Lynn D'Agostino

Maria Minor

Nancy Curtis

Sara Thurston

Scott Pelletier

Susan Berry

Tim Baude

Tim Farrar

Joanne De Campos *

Conference Planning

- A. Discipline VPs Report Out on Conference Planning Work
HE: continuing to identify topics and possible presenters; reaching out for RFPs; pre-conference
REC: positive 5 sessions confirmed; reaching out for RFPs
PE: robust list with some confirmed; APE strength this year; pre-conference
DANCE: confident RFPs will come in with more ideas being processed
- B. [Request for Proposal](#) - due by May 20 - sooner is better
Health 18 , Physical Education & APE 32, Recreation 11, Dance 11
- C. Review and finalize 2020 conference schedule [Proposed conference schedule](#)
changes needed on Monday for General Session - Past Presidents, Keynote timing
Keynote is requesting an earlier time; Deb will develop possible scenarios
- D. Keynote and Endnote announcements
Keynote: Jamie Sparks, President, SHAPE America; sponsored by ETR.org
Endnote: Lynn has confirmed Pindar Makin, Commissioner of Education
- E. Corn hole update
success in 2019; repeat

Fundraising - potential programs

- A. AHA conversation
Deb met with Gary and his boss; AHA is very interested in supporting MAHPERD financially
AHA gave us \$2000 in 2019 and will at least match that for 2020

Committee Meetings

- A. Review committee assignment: [2020 Committees](#)
- a. Review action plans for 2020 - [Membership](#) / [Awards](#) /Fundraising/[Advocacy](#)
 - b. Report out where they are and next steps
 ADVOCACY: inviting legislators to conference; Susan suggested that members of the Board meet with Commissioner
 AWARDS: background, music, photo props
 FUNDRAISING: reached out to folks and will follow-up with phone calls; Tim B. suggests we maybe have mugs, glasses, etc. (preorder or have samples and order at conference)
 MEMBERSHIP: Deb has done work with the flyer; meeting with regional education collaborative and distributing flyers; Susan’s distribution list is 1500 / our membership is 400
 - c. [Awards photo background](#)
 OPEN is sponsoring the background and has asked for promotions.
 Tim F. suggested adding email address or hashtag; Deb will revise and send out
- B. Set next committee meeting before April 8 Board meeting
- C. APE Task Force report - Becki Belmore
 Active member (current secretary) of APE Task Force; Rose Angell and Becki are working to increase APE Task Force initiatives and advocacy connections; Becki shared information

Business Meeting called to order at 6:23 pm

- A. Approval of minutes from [November 3, 2019](#)

MOTION TO APPROVE 11/3/19 MINUTES	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Tim B.	Kayla	All in favor	SO MOVED

- B. Treasurer Report for approval - [March, 2020](#)
 Our fiscal year ends at the end of May; SHAPE conference, NY conference expenses to be paid; Deb’s salary
 Kathy estimates \$20,000 - \$22,000 in account at the end of the fiscal year.

MOTION TO APPROVE TREASURER'S REPORT	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Kayla	Lynn	All in favor	SO MOVED

- C. Reports - No approval needed
- a. President [January & February 2020](#)
 - b. Executive Director - [October 2019](#), [November 2019](#), [December 2019](#)
[January 2020](#) - [February 2020](#)
 - c. DOE liaison - [March 2020](#)

Kathy Sutton is MAHPERD representative on the HE/PE Maine Learning Results Steering Committee. Becki also serves on the Steering Committee.

D. Old Business

- a. [Recreation](#) award proposal
- b. [Dance award proposal](#)

E. New Business

- a. SHAPE speak out - Andy & Tim F. legislative event in Washington, DC
- b. SHAPE Convention - Dana, Tim, Maria are attending
- c. OFP's attending SHAPE - Jamie, UMF & Megan DeMorris, UNE
- d. Hall of Flags, April 6, 2020 - Jamie; other volunteers needed
Deb will confirm date.
- e. GWIS grant application status (Girls and Women in Sports)
We should know soon and will hold the funds for next year.
- f. Regional Workshop/professional development opportunities
 - Central Aroostook Council on Educ. - September 18, 2020 (PI or Caribou HS)
 - Northern Maine Education Collaborative - September 18, 2020 (UMPI)
 - Greater Sebago Alliance - March 13, 2020 (Windham HS)
 - Western Maine Education Collaborative - March 20, 2020 (Farmington area)
- g. New Membership flyer
Karyn suggested Board members distribute flyers to dance and rec professionals in our communities.
- h. Franklin Savings Bank update
Elaine Michaud, Deb Smith, and Kathy Sutton are currently on the account.
Sara Thurston has been removed from this account.
- i. 75th birthday update: Deb, Jamie, and Karyn met
diamond, white, decorations
past presidents will be invited and escorted into general session by current board members

First review of proposed budget

2020/2021 budget

Deb reviewed increases; at April meeting will discuss how to meet increases
PO Box has been Kathy Sutton's personal box; MAHPERD needs own PO Box
Kathy will be connecting with Executive Board to discuss salary increase for Deb.
Wild Apricot fee is determined by membership; conference registration increases fees for a couple months
Future considerations: in lieu of Speak Out day in DC, visit national legislators in-state
If By-laws are changed, may have legal fees. Deb will investigate.
Regional workshop increase for projected advocacy work.
1099 inquiries for Deb, Kathy, and Dianne
Affinpay is platform used for credit cards.
Deb will investigate evening activities costs.
Social meals may increase if we provide Rec and Dance awards.
Samoset may increase meal prices.
Samoset contract will be due at end of 2020
2021 budget will increase \$2800

Review [conference fees](#) tabled

[exhibitor fees and sponsorships](#) tabled

MEETING ADJOURNED AT 7:13

MOTION TO ADJOURN	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Tim F.	Tim B.	All in favor	SO MOVED

Future Meetings

MAHPERD BOARD MEETINGS

- WED April 8
- WED May 20 (Commissioner Makin 4:30-5:30 pm: need to develop questions for her; pictures)
- WED September 16
- WED October 14
- November 1 - 3, 2020, 75th MAHPERD Conference, Samoset Resort

OTHER DATES

- April 6 (Mon) Hall of Flags Advocacy Event, Augusta State House (8 am - noon)
Deb will confirm date.
- April 21-25, 2020, SHAPE National Convention, Salt Lake City