

EXECUTIVE BOARD MEETING
March 14, 2019
Minutes were taken by Deb Smith



Engage • Educate • Inspire

Bold: present *Italic: present via Zoom* (Ex): Excused

* Attends when invited

Deb Smith

Susan Berry

Dana Welch

Maria Newcomb

Karyn Bussell (Ex)

Kathy Sutton

Kayla McGee

Lynn D'Agostino

Kristen Espling

Katie Brooks

Gabrielle Adam (Ex)

Leslie Winchester

Nancy Curtis

Andrea Lee (Ex)

Liz Hemdal

Gary Urey (Ex)

John McCullagh (Ex)

Scott Pelletier

Kristin Tyler

Sara Thurston

Daniel Gish

Andy Gray

Mike Bailey

Tim Baude

Gina Finn

Tim Farrar

Katie Hawke (Ex)

Chris Nightingale

Jean Zimmerman

Jamie Dillon

Joanne DeCampos*

Meet and Greet with Education Committee Members - great turnout of board members, however none of the Education committee members stopped by as they were in session.

Welcome and Meeting Norms

Conference Planning

- A. Discipline VPs Report Out on Conference Planning Work - all disciplines have created a list of possible presenters. Deb shared that the RFP link would be shared with everyone so board members can keep up to date with the list of folks who have completed the RFP for 2019
Health - Kayla
Physical Education - Lynn
Recreation -Kristen E.
Dance - Katie
Student - Jamie - great discussion about possible student sessions: mental health, what to expect as a first year teacher, round table format
- B. Request for Proposal - due by May 21
- C. Review and finalize proposal to change schedule [Proposed conference schedule](#) - we moved this item to the business meeting as part of the 2019/20 budget review
Board approved a [new schedule for 2019 conference](#)
- D. Keynote and Endnote ideas (*Michelle Obama, Scott Todem Health TOY, Radiant Beginnings/Mindfulness, Chris Pribish*) [Nick Kline suggestions](#)
Life Is Good Presenter - Maria
- E. Finalize proposal to increase conference fees [Proposal for fee increase](#) - we moved this item to the business meeting as part of the 2019/20 budget review

- F. Review proposal to increase exhibitor and sponsor fees [Sponsorship proposal](#) (addressing with budget) WE OMITTED THIS
- G. Ideas for Monday night event - Cornhole, Minute to Win It by SAD 1, Quiz bowl for students - discussion around off-site event or on-site event. Still to be determined.

Fundraising - potential programs

- A. Follow up to CATCH Presentation - Dana Welch may want to sign on and offer the CATCH program. We can still sign on in the fall.
- B. AHA Kids Heart Challenge Presentation - Gary Urey - Postponed to April meeting
- C. SHAPE Program Overview [health.moves.minds](#) - Deb suggested that board members review the documents attached to the agenda and Deb asked that one or more of the board members who are going to SHAPE convention please attend the SHAPE reception where they will preview this program.

Committee Meetings

- A. Make sure you have chosen a committee to work on: [2019 Committees](#)
 - a. Review action plans for 2019 - did not do due to limited time.
 - b. Report out where they are and next steps
 - i. Advocacy - will follow up with Education committee and make plans for the visit from the Commissioner of Education at our April meeting - Andy shared about his trip to DC for Speak Out Day
 - ii. Membership - Susan and Kristin are meeting next week
 - iii. Ad Hoc Regional Workshop - Dana and Deb working on May 2, 2019 PE sharing workshop
 - iv. Awards - Liz, Susan and Deb working on a timeline. Kris shared that in the past an email was sent to Maine Principals Association soliciting award nominations
 - v. Fundraising - no report
- B. Set next meeting before April 3 Board meeting

Business Meeting

CALL TO ORDER Meeting began at 6:18 pm

- A. Approval of minutes from [February 6, 2019](#)

MOTION TO APPROVE 2/6/19 MINUTES	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Scott Pelletier	Kayla McGee	All in favor	Passed

- B. Treasurer Reports for approval [\(March 2019\)](#)

MOTION TO APPROVE TREASURER REPORT	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Tim Baude	Andy Gray	All in favor	passed

- C. Reports - No approval needed
 - a. President [March 14, 2019](#)
 - b. Executive Director ([February 2019](#))
 - c. DOE liaison ([March 14, 2019](#))
- D. **Old Business**
 - a. Review of roundtable notes (tabled this once again)
 - b. OFP Nationals - Oscar Degnan will be attending
 - c. Hall of Flags, April 11, 2019 - volunteers - Kayla & Jamie
 - d. Commissioner of Education meet and greet then dinner April 3rd from 4:00 - 5:00 p.m.
 - i. Set up format for meet & greet
 - ii. Discussed protocols for addressing the Commissioner
 - e. Regional Workshops/Professional Development Opportunities
PE sharing workshop - New Gloucester/hosted by Dana Welch - Thursday, May 2, 2019
- E. **New Business**
 - a. First review of proposed [2019/2020 budget](#)
 - Deb went through the Budget expenses line by line explaining recommendations
 - Discussion about increasing conference fee and/or meal fees - increase incrementally seemed to be an option
 - Deb shared that MAHPERD paid approx. \$5000 to cover meal fees at 2018 conference and this needs to be addressed
 - Kathy Sutton gave feedback about where we stand financially - we need to be generating revenue to make up for lost J/H revenue
 - Andy asked if we could check in with the Samoset to ask what it would cost to pay room rental fees vs having a guarantee \$15k in food expenses
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MEETING ADJOURNED at 7:16 pm

Future Events/Meetings:

April 10 - 13, 2019, SHAPE National Convention, Tampa, FL
April 11, 2019 Hall of Flags Advocacy Event, Augusta State House (8 am - noon)

MAHPERD BOARD MEETINGS: Cross Building, Augusta

- Wednesday, April 3
- Thursday, May 9
- Thursday, September 12
- Wednesday, October 9

74th MAHPERD Conference, Samoset Resort
November 3 - 5, 2019

Article of interest?