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Report of the Executive Director for October, 2021

- Membership e-blasts
- Updated web site
- Met with Andy about conference finances and budget
- Zoom with Kayla October board meeting
- Lynette J. MFP award letter/notification
- Letter to Becki Belmore's principal
- Award list to Tim B 10/6
- Conference presenters – video tease request
- Master conference schedule
- Finalizing last couple of presenters
- October board meeting
- Conference room host scripts
- Conference zoom links coordinated with other zoom hosts
- Kayla planning annual MAHPERD meeting
- Andy advocacy
- Updated 2021 awards on MAHPERD web site
- OFP updates
- Zoom meeting with awards committee about presentation
- Uploaded zoom links for conference sessions
- State HE/PE master lists for Kayla
- APE zoom
- Award invitation to OFP nominators
- Correspondence with conference presenters, zoom and room hosts

Deb Smith, Executive Director
Submitted to Maine AHPERD Board