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## Report of the Executive Director for August, 2021

- Membership e-blasts
- Updated web site
- Conference schedule
- Joanne about conference
- Proofing conference newsletter
- Conference Tuesday session replacement for Joanne P McCallie
- Andy and Kathy – Treasurer stuff/taxes/non-profit
- Susan – August MAHPERD zoom
- Created conference registration
- Created conference exhibitor registration
- Letter to principals about conference
- Contact with Senator King's office
- Planning Aug. 19 Teacher return to school zoom
- Conference sessions
- OFP email with Jamie's letter to universities (UMF, UM, UNE,UMPI,St. Joes)
- Met with Andy about tax prep
- Tim about prep for Presidency
- Set up web site for conference
- Attended state board of education zoom about credentialing for teachers
- Sent principals email 8/16 about conference
- Andy – treasurer processes & advocacy
- Increased # of contacts in Wild Apricot
- Zoom with Andy and Kim Berg about MAHPERD taxes
- Met with Tim and Kayla about conference budget
- Carly Wright – SHAPE – advocacy question

Deb Smith, Executive Director  
Submitted to Maine AHPERD Board  
September 17, 2021