

EXECUTIVE BOARD MEETING

March 4, 2021 via Zoom



Engage • Educate • Inspire

ATTENDANCE **bold = present** EX = excused

Deb Smith
Andy Gray
Becki Belmore
Dana Welch
 Daniel Gish *EX*
 Emma Campbell *EX*
 Gary Urey *EX*
Jamie Dillon
 Jean Zimmerman *EX*

Jesse Kaye-Schiess
John McCullagh
Karyn Bussell
Kathy Sutton
 Katie Brooks *EX*
Katie Hawke
Kayla McGee
Leslie Winchester
 Liz Hemdal *EX*
Lynn D'Agostino

Maria Minor
Nancy Curtis
Susan Berry
 Tim Baude *EX*
Tim Farrar
Tyler Stewart
 Joanne De Campos *

Conference Planning - In discipline groups to work on conference

- A. Discipline VPs Reported Out on Conference Planning Work; dance also working on RFP connections
 - a. [Physical Education](#)
 - b. [Health](#)
 - c. [Recreation](#)
 - d. Dance

- B. [Request for Proposal](#) - due by May 20 - *sooner is better* 2021 [RFP'S RECEIVED as of 3.4.21](#)
 A question has been added asking if people are willing to present virtually if needed.
 RFPs are essential if we are able to have an in-person conference.
 RFP is on the homepage of our website ~ big red RFP button to click.

- C. [2021 timeline](#) for in person conference
 Joanne is still willing to work with us if we have an in-person conference.

- D. Review and finalize 2021 conference schedule [Proposed conference schedule](#) (Deb)

- E. [Keynote and Endnote](#) discussion
 Do we want an educational or motivational keynote?
 Possible Maine connection for endnote

- F. Theme Discussion

| MOTION TO APPROVE CONFERENCE THEME <i>Taking Care of Others Starts with Me</i> | 2ND MOTION | YES/NO/ABSTAIN | PASS/FAIL |
|--|------------|----------------|-----------|
| Tim | Dana | All in favor | SO MOVED |

PERSEVERING THROUGH THE PANDEMIC
 EQUITY & INCLUSION
 MAKING AND MAINTAINING CONNECTIONS
 RESILIENCY & RECOVERY
 FOCUS, DISCIPLINE, NURTURE, PARTNERSHIPS
TAKING CARE OF OTHERS STARTS WITH ME

Committee Updates/reports

A. Review committee assignment: [2021 Committees](#)

B. [Committee to do list post leadership](#) (Deb)

Look at your Committee to review list.

Deb will be scheduling Committee meetings.

Is there anyone on the Board interested in serving as Treasurer?

We need a Student Rep and a Dance Rep.

a. Committee Updates/Next Times

i. Advocacy/APE Task Force Update

Becki updated: State Board of Education in midst of rewriting Chapter 115 and it has been suggested to eliminate endorsement 515 Adapted PE; Maine APE Task Force is actively advocating against the elimination of the endorsement; Task Force is working with a subcommittee and other stakeholders on a guiding document for APE services or the MDOE to be accessible by districts. (Other endorsements are also being considered.) Suggestions for streamlining the language were provided last fall but disregarded. The Task Force has reached out to national advocacy groups for support. Becki has put information on our SLACK Advocacy page.

Advocacy continues to reach out to potential sponsors regarding HE and PE legislation. All certifications for PE could be affected by the revisions to Chapter 115. Becki reported there has been some conversation of combining HE and PE certifications; Deb is trying to gather more information. Jesse provided information regarding the need for students to student teach in both PE and HE. Katie H. updated the process at UNE.

ii. Membership

Tim and Deb are working on connecting with members who did not attend the 2020 conference.

iii. Awards: no report

iv. Fundraising: no report

C. SLACK- How's it going?

Some folks want more time to explore. Deb is enjoying using it but isn't sure if the Board is using it so still also relies on email.

Business Meeting meeting called to order at 7:15pm

A. Approval of minutes from [November 202](#)

| MOTION TO APPROVE November 2020 MINUTES | 2ND MOTION | YES/NO/ABSTAIN | PASS/FAIL |
|---|------------|----------------|-----------|
| Andy | Jamie | All in favor | SO MOVED |

B. Treasurer Report for approval - [March 2021](#)

Kathy reviewed the report; report of figures for taxes - Kathy will send revised report to Deb.

| MOTION TO APPROVE TREASURER'S REPORT | 2ND MOTION | YES/NO/ABSTAIN | PASS/FAIL |
|---|------------|----------------|-----------|
| Becki | Jamie | All in favor | SO MOVED |

C. Reports - No approval needed

- a. President [January 2021/ February 2021](#)
Kayla provided an overview.
- b. Executive Director - [January 2021, February 2021](#)
Deb provided an overview.
The legislative tasks are getting more time consuming.
- c. DOE liaison - March 2021
Review and revision process for MLR started last spring; the writing process was delayed due to the pandemic and has been initiated to happen this summer. Susan and Jean are spending a lot of time on the MOOSE project.

D. **New Business**

- a. Virtual Speak Out- Update from those Participating
Kayla, Andy, Tim F, and Deb attended first training session
SHAPE America has reached out on behalf of MAHPERD to schedule meetings.
SHAPE America will provide information to share.
Next step: connect with local legislators ~ if you have a personal connection to a Maine legislator please let the Advocacy Committee know.
- b. First review of [proposed 2021/2022 Budget](#)
Deb and Kathy have developed a proposed budget; will be finalized at next meeting.
Deb reviewed the proposed budget; Kathy was available to answer questions.
The CARES money received has been reflected in Kathy's Treasurer's report (January);
Deb's stipend is coming out of the CARES money until it's gone (CARES expenses has to be reported).
Jesse reported that University of Maine used to have the Walter Abbot fund to help with lodging at MAHPERD conference. They have plans to fundraise in the coming year.
Andy: As our advocacy efforts increase and Deb's efforts increase we may need to consider the budget. Eastern District does little to nothing to offset OFPs financially. If this program will be continued, we should consider funds offered for travel to the national convention.
Also suggested increasing the keynote line.
Dana made comments that I totally missed...suggested Chris Prebish for a keynote
Deb will send information to consider for generating revenue.
Next month we need to consider the pros and cons of the finances of an smaller in-person conference vs. a virtual conference.
- c. [2021 conference fees](#) /if in person

Meeting adjourned at 8:00

Future Meetings: **Reminder that our meetings will start at 6pm**

April 1, 2021(Thur)- Board Meeting

[Shape America Conference April 13-17 2021 --Virtual \(Baltimore, MD\)](#)

May 6, 2021 (Thur) - Board Meeting

September 16, 2021 (Thur) - Board Meeting

October 7, 2021 (Thur) - Board Meeting

November 7, 2020 - Board Meeting @ the Samoset/Conference (November 7-9, 2021)