

EXECUTIVE BOARD MEETING
April 1, 2021 via Zoom



Engage • Educate • Inspire

ATTENDANCE **bold = present** EX = excused

Deb Smith
Andy Gray
Becki Belmore
Carolyn Gross
Dana Welch
Daniel Gish
Emma Campbell
Gary Urey
Jamie Dillon
Jean Zimmerman *EX*

Jesse Kaye-Schiess
John McCullagh
Karyn Bussell
Kathy Sutton
Katie Brooks
Katie Hawke
Kayla McGee
Leslie Winchester
Liz Hemdal

Lynn D'Agostino
Maria Minor
Nancy Curtis
Susan Berry
Tim Baude *EX*
Tim Farrar
Tyler Stewart *EX*
Joanne De Campos *

“Taking Care of Others Starts With ME”

Conference Planning - In discipline groups to work on conference

- A. Discipline VPs Report Out on Conference Planning Work - 20 minutes
- a. [Physical Education](#)
Tim reported they have commitments and are waiting for RFPs.
Pre Conference ideas: SEL ~ promote we are leaders in SEL
Nick Kline may do an SEL presentation
Rachel @ Inner Light Wellness
 - b. [Health](#)
Maria reported a fair amount of RFPs returned; making contacts for a few more ideas.
Pre Conference ideas: Substance Use Panel; Roz and Jed
Kelly Bailey has been tagged for a presentation ~ 2 years ago did great and needed more time
 - c. [Recreation](#)
Leslie reported waiting for RFPs; will follow up.
 - d. Dance
Emma reported waiting for RFPs; will follow up.
Larry McCullah ~ Maine Arts Commission ~ Pine Tree Institute
- B. 2020 [Request for Proposal](#) - due by May 20 - *sooner is better* 2021 [RFP'S RECEIVED as of 4.1.21](#)
- C. Review and finalize 2021 conference schedule [Proposed conference schedule](#) (Deb)
Deb reviewed the 2019 Conference Schedule; no changes.
- D. Pre-conference scheduling: reviewed with item C
- E. Keynote and Endnote discussion
KEYNOTE
Nick Kline provided an overview to a group of Board members (Kayla, Dana, Andy, Karyn, Leslie) on Monday 3/29 of his proposal for a KeyNote. The group provided an overview of his proposal and recommends him for our Key Note. He will also provide at least 2 sessions. He is asking for flight,

hotel (comp), meals, and a stipend of \$500 or less. With no opposition, Deb will begin making final plans with Nick and promoting him as our KeyNote.

ENDNOTE

Deb contact Pender Makin, MDOE Commissioner; she is interested and available.

Deb has not heard back from Joanne P. McCallie's scheduler.

Suggestions for something motivating... Roz and Jed.

Eastern District had a session for college students last night for Health Moves Minds ~ Andy reports it was a good presentation. Deb invited members who may be interested to investigate Health Moves Minds and bring information back to the Board.

- F. Carolyn Gross is our new archivist. She was a MAHPERD member from 2000-2011; recently moved to Augusta and is teaching at Maranacook. She is scanning hardcopies of documents and exploring a systems to store them digitally.

Committee Updates/reports

A. [2021 Committees](#)

B. [Committee to do list post leadership](#) (Deb)

a. Committee Updates/Next Times

i. Advocacy

Andy reported: working on getting in touch with representatives to have a bill proposed; working on APE issue which Becki reported on ~ do not have a date for public comment for update to Chapter 115 (credentialing), LD # has not been assigned, endorsement for APE 215 has been suggested to be eliminated, APE Task Force has been very active in advocating for this to not happen.

Andy also reported National Speak Out Day with Shape America has concluded, met with staff from the offices of Chellie Pingree, Angus King, Susan Collins, Jared Golden

ii. Membership

Recent meeting was cancelled; John has gathered information from New England states to determine what others are charging for dues.

Tim has done work organizing a list of teachers in the state who are not members.

iii. Awards

Liz reported that the Committee has reviewed the timeline; Deb, Karyn, and Liz are updating the nomination forms; Deb reviewed nominations received to date.

iv. Fundraising

Has not met ~ need to combine fundraising with conference exhibits.

C. SLACK- What do we think now?

Some can't access it at school; Deb is comfortable with using Slack and email; will continue using it for now.

Business Meeting **called to order at 7:14 pm**

A. Approval of minutes from [March 4, 2021](#)

MOTION TO APPROVE March 2021 MINUTES	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
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Andy	Leslie	All in favor	SO MOVED
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B. Treasurer Report for approval - [April, 2021](#)

Deb reviewed the report; \$325 from people who have renewed memberships.

MOTION TO APPROVE TREASURER'S REPORT	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Jamie	Becki	All in favor	SO MOVED

C. [Revised March 2021](#) Treasurer report

\$705 in taxes revised.

MOTION TO APPROVE Revised March 2021 TREASURER'S REPORT	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
John	Jamie	All in favor	SO MOVED

D. Reports - No approval needed

a. [President Report](#) - March 2021

Kayla reviewed her report.

b. [Executive Director - March 2021](#)

Deb reviewed her report.

c. [DOE liaison - April 2021](#)

Kayla reviewed in the absence of Jean and Susan.

E. **New Business**

a. Virtual Speak Out- Update from those Participating
See Advocacy Committee notes above.

b. 2nd review of [proposed 2021/2022 Budget](#)

Deb reviewed changes since last meeting and reports Kathy is comfortable with the changes.

\$150 removed from Past President line

Stipend offered to Deb recommended by the Executive Committee, Deb reduced lines for travel and postage for Executive Director; CARES money is being used to pay Deb's stipend for June through September.

OFP budget has been increased to support attendance at SHAPE convention

Increased Advocacy budget to support increase in work being done

Conference Reimbursement grants have been increased

Keynote speaker honorarium is recommended to be increased in the future

Honor awards has been increased; adding 2 new awards (rec and dance)

Deb also reviewed projected income for 2021/2022

MOTION TO APPROVE 2020/2021 BUDGET	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
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Jamie	Leslie	All in favor	SO MOVED
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- c. [2021 conference fees](#) /if in person
 Deb reviewed; membership has increased \$15 except for retirees and students
 Meals are estimated as Samoset isn't sure what can/will be served due to the pandemic.
- d. Proposal to change Lay Person Award to Community Award
 Many people don't know what a Lay Person Award is; Community Award could be given to person, group, or organization. Deb will review the By Laws with Kathy Sutton. Andy suggested we could also not award the Lay Person Award this year and add the Community Award.

MOTION TO APPROVE CHANGE LAY PERSON AWARD TO COMMUNITY AWARD PENDING BY LAWS REVIEW	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Dana	Jamie	All in favor	SO MOVED

Deb received a request from APE task force to add a teaching faculty award - discussion postponed to future meeting
 If we are adding an award, we should follow the same process we did for Rec and Dance.
 If we change the Lay Person to Community Award, this would also fit.

- e. Moving MAHPERD accounts out of Franklin Savings Bank and into Bangor Savings Bank. Kathy is very interested in having her position as Treasurer terminated. Deb has been talking with Andy about the possibility of him taking over this role. Deb has been talking with Marge Queen who is a past Treasurer. The MAHPERD mailing address has been Kathy Sutton's personal mailing address. Deb has offered to manage a PO Box. Perhaps the new address should be housed with the new treasurer. We need this process to happen before schools and organizations start paying for conference. Deb and Kathy have a meeting at Bangor Savings Bank and will open an account. As Kathy closes out accounts, the transition will be completed.

MOTION TO MOVE MAHPERD ACCOUNTS OUT OF FRANKLIN SAVINGS BANK INTO BANGOR SAVINGS BANK	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Dana	Leslie	All in favor	SO MOVED

- f. Changing the mail address for MAHPERD

MOTION TO CHANGE MAIL ADDRESS FOR	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
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MAHPERD			
Jamie	Andy	All in favor	SO MOVED

Meeting adjourned at 7:54 pm

Future Meetings: **Reminder that our meetings will start at 6pm**

[Shape America Conference April 13-17 2021 --Virtual \(Baltimore, MD\)](#)

May 6, 2021 (Thur) - Board Meeting

September 16, 2021 (Thur) - Board Meeting

October 7, 2021 (Thur) - Board Meeting

November 7, 2020 - Board Meeting @ the Samoset/Conference (November 7-9, 2021)