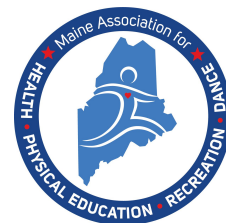


EXECUTIVE BOARD MEETING

April 3, 2019



Engage • Educate • Inspire

Bold: present *Italic: present via Zoom* Ex: Excused

Deb Smith

Susan Berry

Dana Welch

Maria Newcomb

Karyn Bussell

Kathy Sutton

Kayla McGee

Lynn D'Agostino

Kristen Espling - Ex

Katie Brooks

Gabrielle Adam

Leslie Winchester

Nancy Curtis

Andrea Lee

Liz Hemdal

Gary Urey

John McCullagh

Scott Pelletier

Kristin Tyler

Sara Thurston

Daniel Gish - EX

Andy Gray

Mike Bailey

Tim Baude

Gina Finn

Tim Farrar

Katie Hawke - Ex

Chris Nightingale

Jean Zimmerman

Jamie Dillon

Joanne DeCampos*

Welcome and Meeting Norms

- A. Arrive & End on Time
- B. Be Respectful
- C. Be Present - Limit use of electronics
- D. Assume Positive Intent
- E. Participate Actively - Zoom Etiquette
- F. Other

Committee Meetings

- A. Make sure you have chosen a committee to work on: [2019 Committees](#)
 - a. Review action plans for 2019
 - b. Review of roundtable notes [Nov. 2019 Roundtable notes](#)
 - c. Report out where they are and next steps

Advocacy: concerns with athletes getting PE credit; job security and wellbeing of students

Deb charged committee with developing a position statement

Awards: Nomination form: Kayla mentioned that we do not have a dance award, should we? rec not represented in awards, should it be?

Request from last year: combined Health and PE award, criteria aren't specific, in the past teachers applied K-8 (which category?), last year Health changed to one award for all levels but it should not have done this. Application form needs to reflect 2 awards for Health Education.

Need a new way to reach college contacts, Deb can assist with this.

How do we reach out to garner more awards? Can people outside MAHPERD nominate? Should we have a rec award? How do we elicit layperson award nominations? Discussed how to share responsibility for awards presentation at conference.

Fundraising: Dana requested a conversation about our funding needs. Tim F. has a connection with a fundraising

Organization; Dana is going to pilot CATCH; Want to do a skiing event next winter,

Grants: N/A

Membership: "Postcard" will be sent via email blast; working to secure student reps for each of the disciplines through the Universities and Colleges.

Ad Hoc Regional Workshops: Deb, Chris, Dana working on Facebook Live at May 2 meeting (5 presenters); after Facebook Live people can access video

- B. Set next committee meetings before May 9 Board meeting

Conference Planning

- A. Discipline VPs Reported Out on Conference Planning Work
PE: working on sessions RFPs, Google Doc available for PE members to provide updates
Nick Lyons: concern that archery should be provided by certified instructor; Nick is not a certified instructor, he has presented at conference in the past, people attending won't be certified, Nick will teach so others can teach; perhaps pre-session in another year, will teachers need to be certified? Board supports Nick offering archery session.
HE: Total of 5 submitted so far, following up with others
REC: JP Stowe willing to do 2 sessions but nothing on concussions; updated on other contacts; Tim B. has also made contacts for endnote
DANCE: The lady who presented Native American dance would like to return with different dances this year; Nancy would like to offer sessions to bridge dance and PE (will depend on her health)
Kayla taking lead on student session: panel
- B. Request for Proposals - **due by May 21**
Need to follow up with last year's Teachers of the Year to present; it wasn't a clear request last year; Awards committee will be clear with recipients, they will be asked to present the year following their award; need to confirm it's clear on the application
- C. Keynote and Endnote ideas (*Michelle Obama, Scott Todem Health TOY, Radiant Beginnings/Mindfulness, Chris Pribish*) [Nick Kline suggestions](#)
Endnote ideas from Tim B; - Randy Pierce
Maria: Life is Good; Andy: Nick Kline pushing Open suggestions, Nick is willing to meet with anyone who is in Tampa; new MDOE Commissioner; Travis Mills
- D. Finalized proposal to increase conference fees Proposal for fee increase (addressing with budget)
- E. Reviewed proposal to increase exhibitor and sponsor fees (addressing with budget)
- F. Ideas for Monday night events
Decision: Cornhole tournament; Minute to Win It (Presque Isle) Susan will let Presque Isle know we are all set for 2019. Maybe they can do another year; on sight alcohol has various issues; food available?; sponsor?; offsite last couple years has been less problems; Dana and Andy will research offsite options such as Elks, Legion Halls, VFW.

Fundraising - potential programs

- A. AHA Kids Heart Challenge & Hoops for Heart Presentation - Gary Urey
Program has not changed; money previously given to SHAPE, now goes to schools
Participation numbers have maintained

Business Meeting

called to order 6:15

- A. Approval of minutes from March [14, 2019](#)

MOTION TO APPROVE 3/14/19 MINUTES	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Tim. F	Tim B.	All in favor	SO MOVED

B. Treasurer Reports for approval (April 2019)

MOTION TO APPROVE TREASURER REPORT	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Kayla	Tim B.	All in favor	SO MOVED

C. Reports - No approval needed

- a. President ([March 2019](#))
Bulk of work is support to Deb, met with Liz to work on awards; MDOE Commissioner had to cancel today's visit, hopefully will attend in September
- b. Executive Director ([March 2019](#))
Spent a lot of time working on the budget and working with Kathy
Working with OFP (Oscar) for SHAPE conference
Working with Susan on agenda
Met with Joanne, working on conference
- c. DOE liaison ([April 3, 2019](#))
Monitoring bills dealing with HE and PE; Wellness Summit focusing on Mental Wellness; HEPEC teacher leaders offering regional workshops in May

D. Old Business

- a. Hall of Flags, April 11, 2019 - volunteers are Kayla & Jamie
Bookmark ideas: logo bigger & both sides; write up on back (bigger and easier to read); line up MAHPERD labels; Deb will secure a new table banner with new logo
 - b. Advocacy Follow up to the Leadership Workshop Activity - Maria
Maria returned index cards with information on our state legislators
Maria asked us to develop an introductory email and contact hometown legislators and/or legislators representing school community

Discussed inviting Education and Cultural Affairs Committee to fall meeting; Would it help to reach out to the committee clerk?
 - c. Regional Workshops/Professional Development Opportunities Spring 2019
PE sharing workshop - New Gloucester/hosted by Dana Welch - Thursday, May 2, 2019
 - d. Final review of the budget
Deb's philosophy is to balance the budget. Where will we get \$79,000?
 - i. Finalized proposal to increase conference fees [Proposal for fee increase](#)
Discussion of increase of \$15 or sponsors
 - ii. Sponsorship packet for conference and web site [Sponsorship Packet](#)
 - iii. Review proposal to increase [exhibitor fees proposal](#)
Deb surveyed other states regarding exhibitor fees; we are lower than NH.
 - iv. Conference meal expenses and revenues ([2019 conference](#))
- MAHPERD meal costs \$5000; We fund some of banquet and pizza dinner (in the past pizza dinner had a sponsor). Some of the meals are Board members, award winners, presenters.
 - Contract with Samoset says we will spend \$15,000 on meals (therefore do not pay room fee).
 - Deb met with Samoset representative yesterday. They shared they offer rebates; charging over their room fees and then give us rebate.
 - Kris raised the issue that if most teachers fees are paid by district, they won't balk at fee increases;
 - Kathy S. \$25,000 came from school systems; no way of knowing who credit card payments are from.

- Liz raised issue that if meal prices increase, we may need to negotiate changes in meals. Perhaps advertise “new menu”
- Banquet meal charges include tax and gratuity.
- Pizza buffet draws most people; 205 participated last year
- Andy: survey membership????? Susan raised point ... ask membership do we raise food, conference, lodging?
- Dana: he has talked with colleagues, we have room to grow with conference fees, schools don't always pay for meals;
- Kathy reports more and more schools pay for meals
- Tim F: we should not be losing money on meals, that should be covered
- Deb: finding more sponsors will help cover conference costs
- Susan challenged Board members, everyone come to May meeting with a potential sponsor,**
Deb will develop a google doc so there are no duplicates
- Andy reminded everyone that AHA won't be paying conference fees
- Mike suggests people won't balk at room fee increase but may for conference and meals
- Sara: may lose people for food price increases but not many other places to stay
- Gabby: price difference to offer taco's? It was really good for student lunch.
- Tim F: get a sponsor to leave meals alone ~ can get sponsor; today increase fees. Kathy replies we will need to trim the budget.

MOTION TO RAISE \$15 CONFERENCE FEE AND FREEZE MEALS AT THIS TIME	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Tim F.	Chris	3/9/0	MOTION FAILED

- need budget in place by May 31
- Jamie: if we don't get sponsors will it be too much to raise food costs in addition to conference fees; Dana raise fee \$10 and ask Samoset about any pushback on rebate
- Tim B incremental increase of meals, \$2 per meal each year
- Susan rebate ~ be transparent if you stay at Samoset, MAHPERD benefits (not hidden cost)
- Chris let the membership know MAHPERD is losing money on meals
- Lynn agree to be transparent
- Tim B up cost of food and be transparent, meal fees have not covered meal costs
- Andy we can recoup if we are clear that we give a \$10 lunch
- Deb sponsor gave us \$500 last year, go back to that price with no consequence

MOTION TO INCREASE REGISTRATION FEE BY \$15 AND INCREASE MEALS BY \$2	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Kathy	Tim B.	11/1/0	MOTION PASSED

E. New Business - Vote on [proposed 2019/2020 budget](#) **tabled to May meeting**

MOTION TO APPROVE 2019/2020 BUDGET	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
		All in favor	SO MOVED

MEETING ADJOURNED AT 7:20

Future Events/Meetings:

April 10 - 13, 2019, SHAPE National Convention, Tampa, FL

April 11, 2019 Hall of Flags Advocacy Event, Augusta State House (8 am - noon)

MAHPERD BOARD MEETINGS: Cross Building, Augusta

- Thursday, May 9
- Proposed adding date: Thursday, June 6
- Thursday, September 12
- Wednesday, October 9

74th MAHPERD Conference, Samoset Resort

November 3 - 5, 2019

Minutes taken by Karyn Bussell, reviewed by President Susan Berry and Executive Director, Deb Smith