

**EXECUTIVE BOARD MEETING**  
**September 16, 2020 via Zoom**



ATTENDANCE **bold = present** EX = excused

<b>Deb Smith</b>	Jesse Kaye-Schiess EX	<b>Nancy Curtis</b>
<b>Andy Gray</b>	John McCullagh EX	Sara Thurston
<b>Becki Belmore</b>	<b>Karyn Bussell</b>	Scott Pelletier
<b>Dana Welch</b>	Kathy Sutton	<b>Susan Berry</b>
Daniel Gish	Katie Brooks	Tim Baude
Emma Campbell EX	<b>Katie Hawke</b>	Tim Farrar
<b>Gabrielle Adam</b>	<b>Kayla McGee</b>	Joanne De Campos *
Gary Urey	Leslie Winchester	
Gina Finn	<b>Liz Hemdal</b>	
<b>Jamie Dillon</b>	<b>Lynn D'Agostino</b>	
<b>Jean Zimmerman</b>	<b>Maria Minor</b>	

**MEETING CALLED TO ORDER AT TIME 5:13pm**

**Business Meeting**

- A. Approval of minutes from [June 10, 2020](#)

MOTION TO APPROVE 6/10/20 MINUTES	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Kayla	Liz	All in favor	SO MOVED

- B. Treasurer Report for approval - June - September 2020 (no written report available from Treasurer)  
 UPDATE provided by Deb: \$23,500 in checking; summer expenses Deb's stipend; anticipated expenses  
 Sept/Oct Deb's stipend; Nov/Dec Deb's stipend and conference expenses; \$39,000 in CDs

MOTION TO APPROVE TREASURER'S REPORT	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Kayla	Jean	All in favor	SO MOVED

- C. Reports - No approval needed
- Executive Director - [June, July, August, 2020](#)
  - President - [June, July, August 2020](#)
  - DOE liaison - [September 2020](#)

**D. Old Business**

- Regional workshop/professional development opportunities
  - Greater Sebago Alliance **CANCELED**
  - Western Maine Education Collaborative (WMEC) March 2021 **CANCELED**

- b. 2020 Award Committee update  
 Deb showed us the background to be used for awards.  
 Winners have been notified; press releases will be coming soon.  
 Benefit of a virtual conference is award winners can have more people see them receive their award.  
 This will hopefully increase awareness of MAHPERD and membership.  
 We will present them with lawn signs as well!!  
 Award winners will have a chance to speak. Prompts will be provided.

**E. New Business**

- a. Advocacy committee update  
 Video has been made and sent out; sharing with Eastern District; Andy will tweet it; MAHPERD Facebook page. Lots of positive feedback.  
 Committee met a lot this summer; 2 people joined who are not MAHPERD members; met new AHA Representative.  
 Pender Makin messaged Deb they are working on the graduation requirement.
- b. Elections for November 2020  
 Susan has reached out to less active members to inquire continued involvement. Welcomed those who are discontinuing active involvement to rejoin in the future. Susan is also confirming VP Elects moving into VP positions; Reps will move into VP Elect positions. Kayla is online to be President. We have an application process for Board members interested in President Elect. We have a new Parks and Recreation person applying for membership. Recruitment of new board members is needed; contact Deb to receive a form. Susan suggested an eblast for board recruitment.
- c. [Dues increase for 2021](#) Dana contacted Board members to inquire about increasing membership dues from \$35 to \$45; all responses were positive. Last increase was 2014. Communicating to membership why the increase is important.

General membership increase only; student and retiree dues will remain the same.

MOTION TO INCREASE GENERAL MEMBERSHIP DUES TO \$45 FOR 2021; STUDENT AND RETIREE DUES WILL REMAIN THE SAME	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Susan	Becki	All in favor	SO MOVED

**F. Adjourn business meeting TIME @ 5:50**

MOTION TO ADJOURN	2ND MOTION	YES/NO/ABSTAIN	PASS/FAIL
Kayla	Jamie	All in favor	SO MOVED

## Conference Planning - overview of Virtual conference

### a. [Board member assignments for virtual session](#)

Deb will communicate via email.

Susan has a Zoom account with 500 spaces, will be used for keynote; also have access to Zoom accounts with room for 100 people. Board members need to commit to a session to assist with Zoom sessions (one person to allow people to enter; one person to manage chat box; third person may be helpful). Deb will provide training. Board members will need to assist contacting presenters and facilitating readiness for sessions. Joanne DeCampos is not available for this task. Dana suggests developing a protocol for facilitations. Sessions will be recorded for those who can't participate; working on a password protection for MAHPERD website so those who paid conference fees can access sessions. Lynn suggested offering folks who don't initially register an opportunity to have access to the website for a fee.

Andy, Dana, Susan, Katie, Deb working on final details for conference.

### b. Discussion about presenter compensation

Non-member presenting a session, asking for a stipend, current PE teacher, asked him to become a member and members do not receive stipends ... Giving back to the profession

### c. Logistics for attendee certificates and contact hours

Deb has determined a max of 8 contact hours.

Looking for ideas to confirm attendance for contact hours.

Recording of sessions will most likely be added to our YouTube session.

Maria raised the point that we give contact hours at in-person conference without confirming attendance.

Susan suggested attendees complete evaluation of the conference and then receive contact hours.

Contact hours will not be provided for people who later "register" to watch recordings of sessions.

Need to determine logistics of people attending sessions they may or may not register for.

## Committee Meetings tabled

### a. [2020 Committees](#)

### b. Review action plans for 2020 - [Membership](#) / [Awards](#) / Fundraising / [Advocacy](#)

### c. Report out where they are and next steps

## Future Meetings:

- October 14, 2020, MAHPERD Board Meeting - (via Zoom)
- November 16, 2020 (conference Business meeting)